

NIKKI V. KILGORE | WEB DESIGNER

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COMPUTER SKILLS

EMPHASIS	SOFTWARE OR LANGUAGE
Web/Graphic/Design	Adobe: Photoshop, Illustrator, Acrobat, InDesign, Dreamweaver, Flash; Komodo Edit, TextMate, Coda, Internet Explorer, Firefox, Safari, Chrome, Opera, Google Analytics
Programming	XHTML, CSS, XML, XSLT, PHP, Javascript, WordPress, Joomla, Drupal, Tumblr

EXPERIENCE

AETNA INSULATED WIRE COMPANY (Virginia Beach, VA) 2001 - Present

Information Specialist

Various duties include but are not limited to:

- Web designer and webmaster for current company website. In the last year I initiated and completed a complete re-design to the company site that vastly improved it's usability and visibility on the web. (<http://www.aetnawire.com>)
- Maintained a detailed computer inventory, author in-house computer installation/usage instructions, respond to telephone calls, email and personnel requests for technical support and identify, research, and resolve technical problems. Liaison with off-site server facility and technology purchasing agents.
- ISO Coordinator, in charge of a nine person committee, with seven (7) successful years of ISO 9001:2000 Certification including a successful update to the latest ISO 9001:2008 standard in the last two (2) years.
- Supply informational and data support for our internal/outside sales groups as well as administrative support for our technical engineering staff.

FREELANCE WEB DESIGNER (Norfolk, VA) 2006 - Present

AppleHead Designs (<http://www.headapple.com>)

Provide clean and attractive web standard design for individuals and small organizations who are seeking to initiate or improve their online presence. For more information please check out my portfolio at <http://www.headapple.com>.

GREG GARRETT REALTY (Newport News, VA) 2008 - 2009

Web Developer (Part-Time)

Web developer for the company website (<http://www.greggarrettrealty.com>). I made updates to various aspects of the pre-existing website including Flash and PHP portions of the site.

Designed an XML/XLST application for the online version of their print publication Greg Garrett Magazine. (<http://www.greggarrettrealty.com/magazine/magazine.html>)

EDUCATION/TRAINING

NORFOLK STATE UNIVERSITY (Norfolk, VA) 1992-1997

B.S. in Music with an Emphasis in Media

Magna Cum Laude, Ranking Senior Graduate, Thurgood Marshall Scholarship Recipient

THE ART INSTITUTE OF PITTSBURGH (Pittsburgh, PA) 2005 - 2006

Web Design Diploma

Dean's Award

PERRY JOHNSON REGISTRARS (Norfolk, VA) 2005

ISO Internal Auditor Training
